

Permit No.

City of Canton Building Permit Application

	Permit Type SIGN
Job Address	Zoning
Commercial Project New <input type="checkbox"/> Remodel <input type="checkbox"/>	Residential Project New <input type="checkbox"/> Remodel <input type="checkbox"/>
Sq Ft of Project	Value of work
Description of work	

All questions must be answered in a truthful manner. The permit is subject to being denied if any misinformation is provided.

1	All setbacks are in compliance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
2	All deed restrictions are in compliance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
3	All HOA covenants are in compliance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
4	All easements are in compliance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
5	Are 2 sets of plans attached?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

Property Owner		Phone No.
Address		
City	State	Zip

Contractor		Phone No.
Address		
City	State	Zip
Project Contact	Phone No.	
Subcontractors (each sub must pull their own trade permit)		
Electrical (IF APPLICABLE)		
Mechanical		
Plumbing		

I hereby certify that I have read this application and filled all information required by the City of Canton. I understand that all work will be performed in compliance with the current ICC code series, ordinances and laws adopted by the City of Canton, Van Zandt County, and the State of Texas. I also acknowledge that the City of Canton or its authorized agent is not responsible or liable for verification of information or enforcing deed restrictions, covenants or homeowner association requirements. I, as the owner or an authorized agent of the owner, will allow the City Manager or his authorized agent access to perform inspections during normal working.

Signature of Contractor or authorized agent _____
Date

Accepted By		Approved By	
Plan Review Fee		Permit Fee	
Registration Fee		Balance Due	
Amount Pd		Payment Method	Cash <input type="checkbox"/> CC <input type="checkbox"/> CK <input type="checkbox"/>

****Building Permit expires 180 days from issue. Inspection requests are to be called into 903-567-1841 and must have at least 24 hours notice.****



Sign Permit Application Requirements

Monument / Pole Signs

Provide completed permit application along with two (2) sets of the following:

- Site plan – must indicate proposed location of new sign; any existing freestanding signs; setback dimensions from property lines
- Specifications of materials for sign
- Foundation design details accompanied by a State of Texas Engineer's analysis, seal and signature
- Electrical specifications and diagram, if applicable
- Landscape plan indicating required landscaping adjacent to sign, if applicable

Attached Signs

Provide completed permit application along with two (2) sets of the following:

- Building elevation showing the location of the proposed sign on the building
- Picture/drawing of existing signs on the building/lease space
- Indicate length and height of building/lease space
- Drawing of sign design including copy and script
- Details for sign attachment to building
- Specifications of materials for sign
- Electrical specifications and diagram, if applicable

Temporary Signs / Banners / Promotional Signs

Provide completed permit application and include the following information:

- Specifications of materials
- Size and dimensions of banner
- Wording on banner
- Width of building or lease space frontage
- Proposed dates for the banner to be up

Permit(s) must be approved prior to the installation of any sign. There may be other requirements for your particular project, to be determined by the Building Inspector. If you have any questions regarding these requirements, please contact Development Services at 903-567-1841 or email your questions/concerns to blewis@cantontx.gov. Our office is located at 201 N. Buffalo and regular office hours are Monday through Friday from 8 a.m. to 5 p.m.